

(Copy)

Order of Piboonbumpen Demonstration School Burapha University

Number 043 /2022

Subject: Appointment of the Committees for the "Graduation P.6, M.3, and M.6"
of the International Education Program for Academic Year 2021

In order to have the "Graduation P.6, M.3, and M.6" of the International Education Program for Academic Year 2021 on the 3rd to 4th of March 2022, to be will organised, Piboonbumpen Demonstration School Burapha University for Academic Year 2021, to be well organized, "Piboonbumpen" Demonstration School under the management of Burapha University abided by the authority as writhen in section 13 (1) of Burapha University regulations in the year 2009 dated 22nd December 2009, and Frist, corrected in the year 2013, dated 20th of March 2013, has assigned the following persons to carry out the following tasks:

Advisory Committee

1. Associate Professor Trin	Kittikanampol	Chairperson
2. Assistant Professor Kongsak	Wattanachod	Committee
3. Mr. Akkarawat	Archewa	Committee
4. Mr. Rachai	Nacharoen	Committee
5. Ms. Penpun	Srisayporn	Committee
6. Mr. Pathawut	Rakklin	Committee
7. Mr. Chalong	Saencok	Committee
8. Ms. Siriyupin	Suthanatphakchana	Committee
9. Ms. Nichanan	Chaisang	Committee
10. Mr. Rattaphol	Galphol	Committee
11. Mr. Aekayos	Manasom	Committee

Job: Give advice to the staff and facilitate the processes.

Administration ...

Administrative Committee

1. Mr. Pathawut	Rakklin	Advisor
2. Ms. Nichapat	Rattanadilok Na Phuket	Chairperson
3. Ms. Patchara	Manasilp	Vice Chairperson
4. Ms. Jirarat	Jaturanon	Committee
5. Mr. Mongkol	Pholyiam	Committee
6. Mr. Ting - Fong	Tsai	Committee

Job: Definite meeting activity procedure/well – organized preparation.

Discipline Committee

1. Mr. Praween	Sustthisa-nga	Chairperson
2. Ms. Marites	Rante Carreon	Vice-Chairperson
3. Ms. Enriqueta	Navarro Villa	Committee
4. Ms. Jirarat	Jaturanon	Committee
5. Mr. Jose	Antonio Magana	Committee
6. Ms. Mamiko	Chunnawong	Committee
7. Mr. Manus	Jompru	Committee
8. Ms. Nichapat	Rattanadilok Na Phuket	Committee
9. Mr. Oleksandr	Huk	Committee
10. Ms. Patchara	Manasilp	Committee
11. Mr. Piyawatt	Purawathananondha	Committee
12. Mr. Robert	Mathew Edward Eveleigh	Committee
13. Ms. Samantha	Jade Bishop	Committee
14. Mr. Seksan	Chansom	Committee
15. Mr. Steven	Lance Stoll	Committee
16. Ms. Tea	Effland Angell	Committee
17. Mr. Ting - Fong	Tsai	Committee

Job: ...

Job: 1. Check students' attendance during the morning assembly and check students' attendance at Tawee Homchong Auditorium on 4th of March 2022 and submit the check list to the Office of Student Affairs.

2. In-charge of the discipline and safety measures of the students during the IEP Graduation Activity.

Graduation Committee

1. Ms. Nichapat	Rattanadilok Na Phuket	Chairperson
2. Ms. Patchara	Manasilp	Vice-Chairperson
3. Mr. Ting - Fong	Tsai	Vice-Chairperson
4. Ms. Jirarat	Jaturanon	Committee
5. Mr. Mongkol	Pholyiam	Committee

Job: Plan, organize and coordinate with the graduating students and prepare for the activities on graduation.

Graduation Rehearsal Committee

1. Ms. Nichapat	Rattanadilok Na Phuket	Chairperson
2. Ms. Patchara	Manasilp	Vice-Chairperson
3. Mr. Ting - Fong	Tsai	Vice-Chairperson
4. Mr. Mongkol	Pholyiam	Committee

Job: Run the rehearsal for the graduation and prom.

Ceremonial and MC Committee

1. Ms. Tea	Effland Angell	Chairperson
2. Ms. Jirarat	Jaturanon	Committee
3. Mr. Robert	Mathew Edward Eveleigh	Committee
4. Mr. Mongkol	Pholyiam	Committee
5. Mr. Ting - Fong	Tsai	Committee

Job: 1. Control the ceremonial and time procedure.

2. Make script for the emcee.

Graduation ...

Graduation Invitation Committee

- | | | |
|--------------------|-----------|------------------|
| 1. Ms. Jirarat | Jaturanon | Chairperson |
| 2. Mr. Ting - Fong | Tsai | Vice-Chairperson |
| 3. Ms. Prapawee | Prasomsri | Committee |

Job: Draft and produce invitations and programs to be ready for graduation.

Graduation Venue Arrangement/ Booking Committee

- | | | |
|-------------------|------------|------------------|
| 1. Mr. Manus | Jompru | Chairperson |
| 2. Mr. Wichan | Taweechote | Vice-Chairperson |
| 3. Mr. Anuchit | Bampeng | Committee |
| 4. Mr. Chatchawan | Kunkeaw | Committee |

- Job:** 1. Confirm and book the date, venue of the graduation ceremony.
2. Decorate and arrange areas involved to be ready for graduation ceremony.

Prom Activity Committee

- | | | |
|--------------------|------------------------|------------------|
| 1. Mr. Ting - Fong | Tsai | Chairperson |
| 2. Ms. Nichapat | Rattanadilok Na Phuket | Vice-Chairperson |
| 3. Ms. Jirarat | Jaturanon | Committee |
| 4. Ms. Patchara | Manasilp | Committee |
| 5. Ms. Prapawee | Prasomsri | Committee |

- Job:** 1. Plan, organize and coordinate with the graduating students about prom.
2. Organize Prom King and Queen.
3. Coordinate with teachers, students and staff about prom activities.

Prom Venue Arrangement/ Booking Committee

- | | | |
|--------------------|-----------|------------------|
| 1. Mr. Ting - Fong | Tsai | Chairperson |
| 2. Mr. Chatchawan | Kunkeaw | Vice-Chairperson |
| 3. Ms. Jirarat | Jaturanon | Committee |

4. Ms. ...

- | | | |
|-----------------|------------------------|-----------|
| 4. Ms. Nichapat | Rattanadilok Na Phuket | Committee |
| 5. Ms. Patchara | Manasilp | Committee |

Job: 1. Confirm and book the date, venue of the prom activities.
2. Decorate and arrange areas involved to be ready for prom activities.

Audio - Visual/ Photography Committee

- | | | |
|-----------------|--------------|-------------|
| 1. Ms. Juthamas | Ditsariyakul | Chairperson |
| 2. Ms. Prapawee | Prasomsri | Committee |

Job: Coordinate, set and keep the sound system, take photograph and VDO.

Finance Committee

- | | | |
|----------------------|---------------|-------------------|
| 1. Ms. Juthatip | Cheprakov | Chairperson |
| 2. Ms. Phannarai | Charoenphaete | Vice- chairperson |
| 3. Ms. Patchara | Manasilp | Committee |
| 4. Ms. Phetcharaporn | Pianprasit | Committee |

Job: Manage budget for the IEP Graduation and Prom Activities.

Certificate Committee

- | | | |
|--------------------|-----------|------------------|
| 1. Ms. Jirarat | Jaturanon | Chairperson |
| 2. Ms. Patchara | Manasilp | Vice-Chairperson |
| 3. Mr. Sittipun | Choochuen | Committee |
| 4. Mr. Ting - Fong | Tsai | Committee |

Job: Prepare certificates for students and check the GPA.

Registration Committee for Graduation and Prom

- | | | |
|------------------|---------------|-------------|
| 1. Ms. Phannarai | Charoenphaete | Chairperson |
| 2. Ms. Juthatip | Cheprakov | Committee |
| 3. Ms. Juthamas | Ditsariyakul | Committee |

4. Ms. ...

- | | | |
|----------------------|-------------|-----------|
| 4. Ms. Nina | Sangsamanun | Committee |
| 5. Ms. Phetcharaporn | Pianprasit | Committee |

Job: Facilitate in the process of the registration for Graduation and Prom.

Evaluation Committee

- | | | |
|-----------------|------------------------|------------------|
| 1. Ms. Patchara | Manasilp | Chairperson |
| 2. Ms. Jirarat | Jaturanon | Vice-Chairperson |
| 3. Ms. Nichapat | Rattanadilok Na Phuket | Committee |

Job: 1. Design evaluation sheet before the 3rd of March 2022.

2. Distribute and collect the completed sheets at the end of activity on the 4th of March 2022.

3. Summarize evaluation using statistic method on the 12th of March 2022.

Transportation Committee

- | | | |
|----------------------|---------------|------------------|
| 1. Ms. Phetcharaporn | Pianprasit | Chairperson |
| 2. Mr. Praween | Sustthisa-nga | Vice-Chairperson |
| 3. Mr. Chatchawan | Kunkeaw | Committee |

Job: Organized transportation and transport stuffs needed for graduation.

From this day onward

Issued on the 23 of February 2022

(Signature)

Trin Kittikanampol

(Associate Professor Dr. Trin Kittikanampol)

Director of Piboonbumpen Demonstration School

Certified Correct Copy

Phet

(Ms. Phetcharaporn Pianprasit)

General Administrative Officer